



# USJA Jujitsu

A Division of USJA

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## Jujitsu Recommendation for Promotion

This is a fillable form and should be completed using Adobe Acrobat or Reader.  
All paperwork must be typed.

**Candidate's Name:** \_\_\_\_\_ **DOB:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**Member #:** \_\_\_\_\_ **Candidate's Signature:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_ **Primary Tel. #:** \_\_\_\_\_

**Present Rank:** \_\_\_\_\_ **Date of Last Promotion:** \_\_\_\_\_ **Rank Applying For:** \_\_\_\_\_

**Club Name:** \_\_\_\_\_

**Head Instructor:** \_\_\_\_\_ **Rank:** \_\_\_\_\_ **Member #:** \_\_\_\_\_

Candidates must have achieved the required time-in-grade and meet the technical requirements for their next promotion in accordance with the latest issue of this Recommendation for Promotion (RFP) form.

Candidate must be a current member of the USJA. If not, include fees for annual or Sustaining Life Membership. In addition to the promotion fees, there is a \$35 non-refundable processing fee to be submitted with all dan requests for promotion. Dan promotion fee is due once promotion is approved. See page 2 for list of fees.

Club sensei with the rank of Sandan or higher may promote their own students to Shodan.

Club sensei with the rank of Shodan or higher may promote their own students in all kyu grades.

All candidates from Nidan to Godan must use a National or Master Certified Rank Examiner (NCRE/MCRE) for testing and recommending for promotion.

All candidates for Rokudan and above must use a MCRE for recommending for promotion. Hachidan and above must have at least two MCRE recommend them for promotion.

**Promotion Testing by Certified Rank Examiner (CRE):** The primary means of conducting all dan level promotion testing is with the use of a CRE. If you do not know a CRE, contact the USJA office or any Jujitsu CRE committee member to arrange for testing with a CRE. It is up to the candidate to cover any expenses incurred with having a CRE conduct your promotion testing.

**Video:** If it is not feasible, and with Jujitsu Promotion Board approval, an online video may be submitted in lieu of live testing with a CRE. This video should include, as a minimum, all the techniques required for the rank the candidate is seeking. Provide internet address for viewing video.

See demonstration video at: [USJA Jujitsu Demonstration Video](#)

Upon receipt of the required information and promotion form with associated paperwork, the USJA National Office will confirm that membership, background screen, Heads Up and SafeSport certifications are valid and forward all documentation to the Jujitsu Promotion Board for review and final approval. Once approved, a new membership card and rank certificate will be issued.

**Promotion Testing by Club Sensei:** Any shodan or higher may promote to the rank of ikkyu. Sandan or higher may promote to the rank of shodan. If sensei does not have these required ranks then a CRE must be used for testing.

**Prerequisites for Promotion:** All candidates for dan promotion must complete the following: current background check, SafeSport and Heads Up certification.

- SafeSport Program can be found at: [SafeSport.org](https://www.safesport.org) Use access code: ABQD-NNGU-DAAK-PVY9
- HeadsUp Program can be found at: [Heads Up](#)
- SCCI Background Screening can be found at: [SCCI Background Screening](#) or form can be downloaded: [Background Screening Form](#)

**Promotion Fees:** As shown below. Promotions for all dan grades require a \$35 processing fee when RFP is submitted. Once promotion is approved by USJA jujitsu promotion board, the following fees are due for dan grades.

Kyu Grades	
6 <sup>th</sup> – 4 <sup>th</sup>	\$25
3 <sup>rd</sup>	\$35
2 <sup>nd</sup>	\$45
1 <sup>st</sup>	\$55

Dan Grades			
1 <sup>st</sup>	\$150	6 <sup>th</sup>	\$275
2 <sup>nd</sup>	\$175	7 <sup>th</sup>	\$325
3 <sup>rd</sup>	\$200	8 <sup>th</sup>	\$375
4 <sup>th</sup>	\$225	9 <sup>th</sup>	\$425
5 <sup>th</sup>	\$250	10 <sup>th</sup>	\$525

### Minimum Time-in-Grade between Promotions

Kyu Rank	Months
6	2
5	3
4	5
3	6
2	8
1	10

Dan Rank	Years
1	1
2	2
3	4
4	5
5	6

Dan Rank	Years
6	7
7	8
8	9
9	10
10	11

**CRE Requirement:** See table below for the required number and level of CRE needed for promotion to specific ranks.

Promotion Sought by Candidate	Number of Examiners Required	Minimum Level of Examiners
2 <sup>nd</sup> - 5 <sup>th</sup> Dan	1	NCRE
6 <sup>th</sup> - 7 <sup>th</sup> Dan	1	MCRE
8 <sup>th</sup> - 10 <sup>th</sup> Dan	2	MCRE
Any promotion done only with online video	By approval of Jujitsu Promotion Board after reviewing video and submitted paperwork.	

If your RFP is incomplete or otherwise invalid, you must comply with request for additional requirements and respond within 60 days or your RFP is considered withdrawn.

If you are asked for additional information and you resubmit, but fail to include the requested information, you will be notified again and an additional processing fee will be required.

When resubmitting, you **MUST** include all original paperwork, not just what may be missing.

**Complete following checklist to ensure you have all required paperwork**

RFP form complete

Signed by Candidate, Head Instructor, Examiners

Background Screen acknowledgement, SafeSport and Heads Up certificates

USJA membership current

Photo of candidate (approximately 1.25" x 1.75", Passport type)

Promotion processing fee (\$35)

Internet link for Video \_\_\_\_\_

**EXAMINERS - Examination and Certification of Eligibility.**

Those Examiners signing below having active USJA membership, required jujitsu rank, and CRE status certify they tested/witnessed and/or verified the applicant's documentation and state the applicant is qualified for promotion to the rank indicated. Do not sign below unless you approve of this promotion and have firsthand knowledge of the applicant and their eligibility for this promotion.

Sign off only if the conditions above are met. Your signature indicates that you, to the best of your ability, feel the information is accurate and the candidate is qualified. The candidate and everyone signing off are ethically bound by this recommendation.

**Head Instructor Name:** \_\_\_\_\_

**Rank:** \_\_\_\_\_ **CRE Status:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Examiner's Name:** \_\_\_\_\_

**Rank:** \_\_\_\_\_ **CRE Status:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Examiner's Name:** \_\_\_\_\_

**Rank:** \_\_\_\_\_ **CRE Status:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Payment:**

Check # \_\_\_\_\_ Amount: \_\_\_\_\_ Date: \_\_\_\_\_

Charge my credit card: Master Card      Visa      Discover      Security Code: \_\_\_\_\_

Name on Card: \_\_\_\_\_ Card #: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Signature of card holder: \_\_\_\_\_

**USJA Office:**

Process Fee Submitted      Photo      Promotion Fee      Back Dues \$ \_\_\_\_\_

Background Screen and SafeSport current, Heads Up completed      Date Sent to Jujitsu Prom. Board \_\_\_\_\_